



IEEE AP-S ANNUAL REPORT FOR THE YEAR 2024

Submission due date: April 01, 2025

Chapter Name: _____

1. BASIC INFORMATION

- A. Section Name:
- B. IEEE Region Number:
- C. Societies that your chapter is joint with, if any:
- D. Chapter Web address, if any:

E. **Officers for 2024** (please fill in the table below):

	Chair	Vice Chair	Secretary
Name			
Address			
Phone			
Fax			
Email			

F. **Elected Officers for 2025:**

	Chair	Vice Chair	Secretary
Name			
Address			
Phone			
Fax			
Email			



2. FINANCIAL INFORMATION

A. Chapter funds (US \$) on 1 January 2025: _____

B. Income (US \$) during 2024:

1. Support from AP-S*: _____

2. Support from other IEEE Societies: _____

3. IEEE Section support: _____

4. Other support (specify): _____

TOTAL INCOME: _____

* Include annual support, special-project support, travel grant support, Outstanding Chapter Award support, and any other support from AP-S.

C. Expenditures (US \$) during 2024: _____

D. End of year balance (US \$) as of 31 December 2024: _____

3. CHAPTER ACTIVITIES DESCRIPTION

(This information is used to select the Outstanding Chapter Award).

3.1 Summary Information for the year 2024

A. Number of technical meetings (in which a technical presentation is made)

i. Presentations from student members of your chapter:

ii. Presentations from non-student members of your chapter:

- a. (A chapter member of the AP-S Society lives within your Section. Do not
- b. Include IEEE Distinguished Lecturers)

iii. Presentations from outside speakers:

- a. (This includes speakers from outside your chapter. Do not include IEEE Distinguished Lecturers.)



iv. Presentations from IEEE Distinguished Lecturers:

v. TOTAL number of technical meetings:

B. Average total attendance in technical meetings/events:

(Average over all of the technical meetings held during the year.)

C. Number of non-technical (organizational) meetings held:

D. Number of workshops, short courses, or conferences organized or co-organized by your chapter:

3.2 Technical Meeting Information for 2024 (use additional pages if necessary)

Note: For “Category”, please use the following:

S: the speaker is a student member of the chapter

M: the speaker is a non-student member of the chapter (but omits IEEE Distinguished Lecturers)

O: the speaker is from outside the chapter (but do not include IEEE Distinguished Lecturers)

D: the speaker is an IEEE Distinguished Lecturer.

	Title of Presentation/Name of Speaker	Attendance			Category
		AP-S	Other	Total	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					



3.3 Summary of Workshops, Short Courses, and Conferences for 2024

Include below a list of each workshop, short course, or conference organized or co-organized by your chapter. Include the title of the event, the dates of the event, a description of the event, and an indication of the level of involvement of your chapter. Please be specific about the role of your chapter in the event.

3.4 Special Projects

Describe any special projects your chapter participated in during the year, and indicate any funding obtained from AP-S or other sources. Indicate how your chapter was improved due to the particular project.

4. DESCRIPTION OF OTHER ACTIVITIES

(This information is used in the selection of the Outstanding Chapter Award)

4.1 Is there any way your chapter has improved over the last year?

Possibilities include increased attendance, number of meetings, activity level, special activities, etc.

4.2. Were there any unique or innovative activities within your chapter?

Some possibilities that you might want to include are:

- Collaboration with other IEEE societies and chapters
- Student involvement and new member recruitment
- Interaction with industry or the community
- Educational activities

4.3. Miscellaneous information, elaboration on any of the above topics, or unique factors to be considered.

5. SUGESSTIONS FOR AP-S

Please use this space to describe any suggestions you have regarding how the AP-S Society can better serve your Chapter (or all AP-S Chapters).

6. May this report be posted on the AP-S Chapters web page or disseminated by other means (Yes/No)? (By placing the report on the web page, you are allowing other chapters to have access to your chapter's new ideas and sponsored events. The sharing of your report is intended to promote a healthy interchange of information among chapters. A "yes" answer will be assumed if the question is left unanswered.)



2024 AP-S Chapter Survey

The purpose of this survey is to find out what STEM activities our AP-S Chapters are involved in at the K-12 level and to solicit comments and suggestions from our Chapters regarding STEM activities that our Chapters could initiate or help with. We also wish to share STEM best practices with all of our Chapters, and collecting this information will help with this goal.

Question 1

Name of Chapter:

Question 2

Region of Chapter (1-10):

Question 3

Name of Chapter officer completing survey:

Question 4

Has your Chapter been involved in any STEM or outreach activities in recent years?

If yes, please describe the STEM and outreach activities that your Chapter has been involved with:

Question 5

Has your Chapter interacted with any local K-12 schools recently?

If yes, please describe your interactions:

Question 6

Please describe any “best practices” that your Chapter has that are related to STEM activities in our K-12 school systems:

Question 7

Please give suggestions as to how our AP-S Chapters could help engage in or improve STEM activities in our K-12 school systems:

Question 8

Please give a ranking (0-10) to indicate how worthwhile you feel that each of the following Chapter activities would be to improve local K-12 STEM activities, with zero meaning not essential or useful and 10 meaning extremely important and helpful:

- Visiting local schools to give EM-related demos to the classes
- Developing demos for schools to use
- Helping local schools to identify available demo kits
- Helping local schools to develop their projects or activities for the students
- Recruiting students from IEEE Student Branches to help with local STEM activities
- Recruiting student members from the AP-S Chapters to help with local STEM activities
- Recruiting Chapter members to help with STEM activities related to local schools



Question 9

What are the most significant obstacles to having your Chapter engage more in local STEM activities? For each one listed below, please rank them on a scale of (0-10), with zero meaning not an obstacle at all, and 10 meaning a very significant obstacle:

- Lack of time
- Lack of resources
- Lack of funding
- Difficulty recruiting volunteers
- Insufficient incentive to participate in STEM activities
- Insufficient guidance on how to engage in STEM with local schools

Question 10

Please give any other comments or suggestions that you have related to STEM and improving STEM activities, especially as it relates to AP-S Chapters and how AP-S Chapters can help with this mission: